

SVP St Lewis' Conference

Minutes of Meeting held on 16th January 2020, 7.00pm

In attendance:

KL, MB, DK, MG, GAH, GH, MH, PU, MT, DF

Apologies for absence:

Fr G, LM, RM

Spiritual Reading was given by GH

The Secret Collection was taken.

The minutes of the last meeting were read and approved.

Matters arising:

All members gave permission for their contact details to be passed to AE for the purposes of DBS clearances.

Anne spoke to those present to explain the process of acquiring DBS approval. After handing out a pack of forms to each member which required completion for the next meeting, Anne agreed to attend for half an hour prior to the meeting to review and check the completed documents (Anne then left the meeting).

GH handed all those present a list of the members contact details.

KL had prepared a "List of Useful Numbers" to be given to individuals visited, where appropriate.

MH had contacted St Lewis's RC Primary school with a view to discussing how referrals might best be identified. Further arrangements had been made for a meeting with the Headmaster.

MG had yet to explore how Gift Aid might be secured on money raised. However, it was agreed to postpone this process until the group was well-established.

Correspondence:

KL brought copies of correspondence received from the SVP which consisted of leaflets, prayer booklets, etc. KL is to contact the SVP to request the 6 safeguarding wallets which should have been enclosed, but appeared to have been missing from the pack. It was assumed that these consisted of IDs for members to use when undertaking new visits.

New Cases:

GH and GAH visited a married couple in Glazebury. The husband has dementia and his wife was very pleased to receive a visit. G & G have offered assistance when she needs to go out, and have left their telephone number.

G and G are to speak to another parishioner whose husband suffers from dementia after Sunday mass.

G and G are to speak to the son on of another female parishioner whom they think might benefit from support, after Sunday morning mass.

G and G are currently visiting a family in Lowton, whose children attend All Saints. It was agreed that this case would be transferred to the St Lewis conference from St.Edmund Arrowsmith Conference once it had been established.

DF discussed a parishioner who lives in Culcheth, whose husband has died, and who she thinks would appreciate a visit.

It was discussed that a disabled parishioner of St Lewis's who was seen at mass at Christmas (after not having attended for some time), might like a visit.

Treasurer's report:

The coffee morning raised £201.

The secret collection at the last meeting raised £9.86

The members agreed that MG would continue ensure the money is safe until a bank account had been sorted.

Any Other Business:

It was agreed that the items left over from those that had been on sale at the coffee morning (chocolates, cakes, toiletries etc) would be set out for sale at the first Saturday evening mass in February at All Saints – DF agreed to arrange them prior to mass. They had already been priced, so a pot could be left out for payment.

It was suggested that a book sale could be held once per month at the Sunday morning coffee to raise SVP funds.

LM had provided details of a lady who is trained as a bereavement counsellor and who might wish to join. GH will check the telephone number with Linda.

GH discussed that Fr G wants the minutes of the SVP meetings to be published on the website. In view of Data Protection obligations, it was agreed that the secretary would produce a second version of the minutes, with personal details omitted, for Fr G.

All members gave agreement to having their initials on the minutes which would be posted on the website.

DK discussed that a parishioner who had attended the coffee morning had offered help to the SVP. She had emailed him with details of the meeting, but had not received a response. She would email him again with details of the next meeting.

Date of next meeting:

13th February 2020., 7.00pm

Closing Prayers were said.