

SVP St Lewis' Conference

Minutes of Meeting held on 5th December 2019

(These minutes were approved at the meeting on 16/01/2020)

The President and 9 members were in attendance.

Apologies were received from 4 members

This being the inaugural meeting of the conference, there were no minutes to read and approve.

Spiritual Reading was given.

The Secret Collection was taken.

Other business:

Matter discussed	Action	Who	By
GH proposed that a list of members' contact details be circulated to all members. All agreed and contact details of those present were provided to GH.	Circulate members contact details to group	GH	Next meeting
All members passed completed application forms to GAH.	To coordinate and deliver to National Office for completion.	GAH	ASP
Various ideas for fundraising activities were discussed. It was discussed that Fr.G had agreed to a special collection and it was agreed that April would be the ideal time, given the timescales involved in getting the group up and running. It was agreed that the first activity would be an SVP dedicated coffee morning after Sunday mass at St Lewis. After some discussions about possible dates, it was agreed on 05.01.20 (feast of the Epiphany and therefore associated with gifts).	Locate "sandwich board" to put outside church on the 05.01.20	GH	05.01.20
	Put together a short piece for the bulletin for week commencing Sunday 29.12.19 to advise of the new SVP group and the coffee morning. Email to newsletter coordinator	All members to bring cakes/biscuits on the day and to deliver to the room prior to 8.30 mass.	DK All
There was some discussion of how appropriate cases for SVP support might be identified once the group is	Contact head teacher at St Lewis Primary School in order to advise of the	MH	Next meeting

<p>up and running. It was agreed that the school will be a key point of contact and should be contacted.</p> <p>Identifying referrals from residential homes was discussed, however, it was agreed that there may be data protection issues involved with homes passing on details of residents. It was therefore agreed that Eucharistic ministers would be a better source of such referrals.</p>	<p>formation of the group and discuss how appropriate referrals will be made.</p>		
<p>GH mentioned that a “List of Useful Numbers” had been compiled for the Leigh group in order to distribute to those visited who might require other support, and containing contact details for CAB, local foodbank, etc. It was agreed that a similar list would be compiled for Croft</p>	<p>Compile list of contact details of useful sources of local support for St Lewis’ group.</p>	KL	Next meeting
<p>Ways of publicising the existence of the new group were discussed, suggestions included giving a short talk after Sunday morning mass and having a poster at the back of church. It was discussed that a poster might be included in the Starter Pack we will receive once the group has been approved.</p>	None		
<p>The possibility of securing Gift Aid on donations was discussed.</p>	<p>Possibility of securing Gift Aid on SVP donations to be explored</p>	MG	Next meeting
	<p>Send copy of meeting minutes to Fr.G.</p>	DK	23.12.10

Date of next meeting: 16th January 2020, 7.00pm

Closing Prayers